

APPLICATION FOR TENDER

DETAILS OF APPLICANT:

1. Name of the Tenderer : _____
2. Name of the Firm/Shop : _____
3. Registration No.& date of : _____
Expiry (if any)
4. GST Registration No.: _____
5. Bank Name, Branch & Code: _____
6. Bank Account Number & : _____
Type of Account
7. IFSC Code : _____
8. FullPostalAddress: _____

9. Phone No : _____

To
The Principal
JNV, Hothpet,
Yadagiri Dist.

Sir,

Sub: Submission of tender for the year 2018-19 -Reg.
Ref: Tender notification published on 03.07.2018.

In pursuance to your office tender notification published in "Deccan Herald", Daily News paper **E-Publish: <http://eprocure.gov.in> & Web Site: Jnyadgiri** dated 03.07.2018 the undersigned wish to submit this application to participate in the tender for supply of _____ .1. Please find enclosed herewith DD bearing No. _____ dated _____ of Rs. _____ (in words _____) drawn in favour of The Principal, Jawahar Navodaya Vidyalaya, Hothpet on State Bank of India Payable at Shahapur Branch as EMD.

2. The samples of items as per rate list is being submitted in separate pack/cover along with tender schedule.
3. The rates quoted by the undersigned are inclusive of GST and all taxes, packing, forwarding charges & freight charges etc. The rate holds good up to 31.03.2019. I/We abide by the terms & conditions set forth in the tender notification and will ensure to supply as per sample/specifications.

Thanking you,

Yours faithfully,

DATE:
PLACE:

Sign. Of applicant
with seal (if any).

जवाहर नवोदय विद्यालय होतपेट , यादगिरि

JAWAHAR NAVODAYA VIDYALAYA, HOTHPET, YADAGIRI DIST.

TERMS AND CONDITIONS FOR TENDERERS

1. The intending firms/shops willing to participate in the tender for supplies shall have their registration with Central /State Commercial/Sales Tax Department. Their GST number and its validity should invariably be mentioned in the Tender Form.(Covering letter)
2. The rates should be inclusive of GST/sales taxes, excise duty, freight, packing, forwarding and any new rates imposition whatever liable in respect of the supplies. The Vidyalaya shall not liable to bear/pay in the event of the tender /quotation during the tender tenure/period.
3. The rates should be quoted in figures as well as in words. There should not be any overwriting or correction. If absolutely necessary it should be neatly scored out and revised figure written above duly attested with full signature. An applicant can submit only one tender per item in his/their name. The tender form is non-transferable.
4. The prescribed Earnest Money Deposit in the form of Demand Draft drawn in favour of **THE PRINCIPAL, JAWAHAR NAVODAYA VIDYALAYA, HOTHPET, YADAGIRI DIST.**, shall be enclosed with the tender. The Demand Draft shall be obtained from State Bank of India payable at **Shahapur Branch (Code No. 11279)**. The tender submitted without furnishing EMD are liable to be rejected. EMD furnished in the form of Cheque will not be accepted & such tenders will be rejected. The EMD amounts are as follows.

Sl. No	Items	EMD amount	SD
1			10%
2			10%

5. The undersigned does not bind himself to accept the lowest tender if the items are of inferior quality and Reserves the right to accept or reject the whole or part of the tender without assigning any reasons.
6. The tenders not in the above terms and conditions and submitted with counter terms & conditions are liable to be rejected.
7. **Tenderer will quote their rates only for the specified companies/makes/Specification given in the Tender forms. Alternation in the Brand/Specification will not be accepted. Firm quoting the prices of companies OTHER THAN SPECIFIED COMPANIES shall be treated as "MIS TENDERS" and their tenders will be rejected.**
8. The rates are to be quoted as per quantity of the items mentioned in the tender forms.

9. The single rates i.e., 1st quality should be quoted in the each item in the prescribed format only. If, the tenderer quoted more than 2 rates the 1st quality rate will be considered.
10. The contract is not transferable. In case of breach of contract/cease to exit and the contractor shall be liable to pay loss/damage caused to JNV during the current period of the contract.
11. On acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender for the full academic year.
12. The tenderer will abide by the orders/instructions issued by the NVS, New Delhi and Secunderabad with regard to supplies/services.
13. The amount of security deposit will be 10 % of the total cost of the estimated contract value for the period up to 31.03.2019. The EMD will be adjusted against the Security Deposit. The Security deposit will be retained for at least a period of Six months after the satisfactory completion of the contract. The demand draft for additional Security Deposit will be estimated by JNV before entering into an agreement .If the contractor is not agreeable to pay security deposit, the reasons thereof should be specified and the undersigned reserves the right to accept or reject the request.
14. In case, the tenders are not accepted the Earnest Money will be refunded with in a month.
15. All tenderer should submit the copy of Income Tax return filled or clearance certificate from concerned authority.
16. The rates quoted by the contractor holds good for one-year period from the date of acceptance of Tenders i.e. up to 31.03.2019. No revision rates will be entertained at any cost and the contractor is bound to supply the items upto end of the contract i.e. 31.03.2019.
17. If a contractor fails to supply the article in time, the Principals reserve the right to purchase the items from the market or get the rest of the contract completed by another party and adjust the difference in price, if any, from the security deposit and recover the deficiency, if any, from the contractor.
18. The security deposit will be forfeited in the event of failure to comply with the contract.
19. Further the vendor and his firm will face the prospect of being Black Listed by the Principal and such event will be communicated to all the Jawahar Navodaya Vidyalayas under Hyderabad Region.
20. The tender and the following “Contract Agreement” abides the Tenderer to supply the goods at the accepted and agreed cost irrespective of the market fluctuations.

21. In case of packed items (**i.e. mentioned in the tender forms**) wherever applicable – discount should be mentioned in % which shall hold good for the currency of the contract. In the supply of the packed items, all the benefits declared by the manufacturers from time to time shall be intimated and accorded to the vidyalaya.
22. The samples packed and sealed in small containers are to be provided along with tender. Tenders submitted without specimen samples along with it will be summarily rejected.
23. **The interested tenderers may download tender documents from the E-Publish: <http://eprocure.gov.in/> Web Site: Jnyadgiri /submit the filled tender documents along with EMD & Demand draft only Rs. 200/- (drawn in favour of **The Principal JNV, Hothpet, Yadgiri**)**
- 24. Last date for the submission of tender form is 12.07.2018 up to 4.30pm**
- 25. Tenders will be opened on 13.07.2018 at 10.30 a.m.. in the office of Principal, Jawahar Navodaya Vidyalaya, Hothpet, Shahapur Tq, Yadagiri Dist.**
26. All the tenderers should be present at the time of opening tender forms.
27. The rates quoted should not be more than MRP printed on the packet/container. Goods which do not confirm the Brand/Make/Specifications, quality or which are defective in any respect will be returned and get replaced at the cost of the supplier. MRP fixed for the district Yadagiri is applicable or whichever is less.
28. Any dispute in this process would subject to the court jurisdiction of Yadagiri District.
29. Tender forms should be attached with the followings:
- Firm Registration certificates
 - GST Registration certificates
 - DD No.
 - Bank A/c No. & IFSC CODE/Place (Please attach 1st page of Bank Passbook)
 - Photo copy of PAN card
 - Photo Copy of the Aadhar Card

AFTER THE APPROVAL OF TENDER TERMS AND CONDITIONS:

30. Only GST Bill will be accepted.
31. All supplies must be as per supply order
32. All supplies must be accompanied by Bill/Invoice in duplicate, Otherwise items, will not be accepted. It is supplied in the office hours from 9.30 AM to 4.30 PM.
33. All Items to be supplied as per samples provided.

- 34.No packaging & forwarding charges paid extra. The rates accepted are inclusive of all taxes & Transportation(**Door delivery**).
- 35.In case of sub standard/low quality, items will be rejected. These items should be replaced within 2 days, otherwise these items will be purchased in open market and difference amount will be deducted your bill without intimation.
- 36.In case of any damage, during transit the same items are to be replaced by the tender.
- 37.The GST numbers are to be mentioned clearly in the Bill. Otherwise 2% of Bill Amount will be deducted towards the taxes.
- 38.The payment for supply of items will be made with in 30 days through PFMS after the receipt of the items in the Vidyalaya. The payment for the supply of items will be made once a month after supply of the items as per the availability of the fund. (In case of regular supply)

PRINCIPAL

IMPORTANT NOTE

All the above conditions are accepted by me/us.

Sign. Of the tenderer
Address

(With seal of the firm)

Place : JNV Hothopet

Date:_____

जवाहर नवोदय विद्यालय होतपेट , यादगिरि
JAWAHAR NAVODAYA VIDYALAYA, HOTHPET, YADAGIRI DIST.

The quoted EMD's for various items is as follows :-

SL.NO	PARTICULARS	EMD AMOUNT ITEMS WISE
01	Sports Items	5000/-
02	Scraps Material	2000/-

ROY.P.JOHN
PRINCIPAL